



UNITED STATES AGENCY FOR INTERNATIONAL DEVELOPMENT
USAID/INDONESIA

Solicitation Number: Indonesia 04-021
Issuance Date : August 6, 2004
Closing Date : October 6, 2004
Closing Time : 4:00 pm
(Jakarta time)

Subject: Request for Application (RFA) No. Indonesia 04-021
Basic Human Services Health Flagship: Integrated
Decentralized Maternal, Newborn and Child Health Program

Dear Applicant:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, the US Agency for International Development in Jakarta, Indonesia (USAID/Indonesia) solicits applications from qualified U.S., non-U.S. and Indonesian non-profit and U.S., non-U.S. and Indonesian non-governmental organizations (NGOs) for a program to support the basic human services health flagship activity in Indonesia. U.S. universities, including those carrying a "state" in their title, are considered U.S. NGOs for purposes of this program.

This RFA aims to address the Mission's objective to support a Basic Human Services (BHS) Health "Flagship" program in Indonesia. The five-year flagship program will serve as BHS' main engine for delivering an integrated decentralized maternal, newborn and child health assistance package for improving maternal, newborn, child health and nutrition, family planning/reproductive health, and strengthening decentralized governments to better deliver these services. Full program details are provided under Section I of this RFA.

Subject to availability of funds, USAID/Indonesia intends to award a cooperative agreement as a result of this solicitation. Please note that funds are not currently available for this program. While USAID/Indonesia fully expects funds to be available, and, thus, is proceeding with this RFA, should funds not become available USAID/Indonesia will be unable to enter into a cooperative agreement. USAID/Indonesia is not liable for any costs incurred in the preparation and submission of applications.

The anticipated level of funding for this program (including decentralization, family planning, maternal and child health components) is up to \$30 million. After FY 2005, USAID/Indonesia may consider the integration of infectious disease components (TB, HIV/AIDS/Malaria) with additional level of funding up to \$10 million. At this time, applications are only being considered for the decentralization, family planning, maternal and child health components of the

program. However, USAID/Indonesia, at its discretion, can elect to negotiate the additional infectious disease component through a modification to the Cooperative Agreement.

Funding will be made on an incremental basis over the period of the cooperative agreement subject to the availability of funds. Applicants are cautioned to specifically read the "Funding" provisions of this solicitation.

USAID/Indonesia intends to award one Cooperative Agreement to achieve the objectives identified in this RFA. The Agreement will be in effect for an estimated five year period. An assistance instrument is used when the principle purpose of the relationship between USAID and the other parties is the transfer of funds or services to the Recipient of the instrument in order to accomplish a public purpose, through support of the Recipient's own program. Among the available instruments, cooperative agreement has been selected for these activities, as USAID/Indonesia will be substantially involved in the Recipient's programs. Substantial involvement includes: approval of the Recipient's implementation plan and annual work plan; approval of key personnel; approval of the Recipient's performance monitoring plan, results framework and evaluation plan; and concurrence on selection of sub-award recipients and /or substantive provisions of sub-awards.

Pursuant to 22 CFR 226.81, it is USAID policy not to award fee or profit under assistance instruments. However, all reasonable, allocable and allowable costs, both direct and indirect, which are related to the cooperative agreement and are in accordance with applicable cost standards (22 CFR 226, OMB Circular A-122 for no-profit organizations and OMB Circular A-121 for universities) may be paid under the cooperative agreement, except the costs associated with submission of an application under this RFA.

As a general policy, in designing and negotiating assistance activities, USAID seeks the largest possible financial participation from an assistance recipient. For this RFA, USAID encourages a minimum cost share of 10% of the total program amount (combined Federal and non-Federal). Cost-sharing above 10% is highly encouraged and is factored into the cost criteria for awardee selection. Cost-sharing in cash is highly encouraged and USAID will favor applications – all other things being equal – which plan to use the anticipated funds to leverage other resources for the benefit of the program. Examples of cost sharing include: cash, in-kind contributions, or reductions from a ceiling on the applicants' negotiated cost recovery rate (assuming consistency with the guidelines of the organizations cognizant government audit agency).

To this end, this RFA is being issued and consists of this cover letter and the following information:

Section I – Program Description

- Background
- The Integrated Decentralized Maternal, Newborn and Child Health Program
- Indonesia and Brief History
- USAID/Indonesia Country Strategies Program Background
- Assistance Objective

- Geographic Targeting
- The Management Plan
- Performance Requirements
- Gender
- Integrated Program Concept

Section II - Application Instructions and Guidelines

- General Application Instructions
- Technical Application
- Cost Application
- Additional Guidelines

Section III - Application Review Process and Evaluation

- Applicant Eligibility/Qualifications
- Review Process
- Evaluation Criteria
- Award

Section IV

Certifications, Assurance, and Other Statements of Recipients

Attachment 1

Cooperative Agreement Format (Sample)

Applications must be submitted to USAID/Indonesia no later than October 6, 2004, 4:00 pm local time Jakarta to the place designated below for receipt of applications.

Telegraphic, facsimile or email submissions are not authorized for this application and will not be accepted. USAID/Indonesia requires an original and three copies of the applicant's Technical Application as well as an original and one copy of the Cost Application.

Certifications and assurances must be accomplished as prescribed herein. **Note:** SF424 may be downloaded from the internet

http://www.info.usaid.gov/procurement_bus_opp/procurement/forms/ for completion and submission with the application.

Applications must be submitted as prescribed in Section II and will be evaluated as provided under Section III. USAID/Indonesia will first evaluate the technical section of the application. The technical section will be evaluated by a technical review panel using the technical criteria prescribed in Section III, Selection Criteria. The technical review panel's recommendations and comments will be submitted to the USAID Agreement Officer. Upon receipt, technical and cost/management negotiations and discussions will then be conducted only with the highest ranked applicant. Following or during negotiations, submission and re-evaluation of revised applications may be required if deemed appropriate by the Agreement Officer

Applications, and any modifications submitted after the initial application, but in no event after the deadline, shall be submitted in envelopes printed with the name and address of the applicant and the RFA No. Indonesia 04-021. The applicant is responsible for making and retaining a complete copy of the submission. The applicant must initial erasures and any other evident changes. The completed application should be sent to:

By United States Mail**OR****By Other Means of Delivery****American Embassy/USAID****Attn: Asuncion Juico
Office of Procurement
Box 4/Unit 8135
FPO AP 96520-8135****USAID/Indonesia****c/o American Embassy
Attn: Asuncion Juico
Office of Procurement
Jl. Merdeka Selatan 3
Jakarta 10110, Indonesia**

Applications received after the deadline or which are incomplete may not be accepted or considered unless authorized by the Agreement Officer and only if all such submissions are treated the same and are evaluated prior to award of any other agreements under this RFA.

Issuance of this RFA does not constitute an award commitment on the part of the U.S. Government (USG). The USG reserves the right to reject any and all applications received. Final award of any resultant agreement cannot be made until funds have been fully appropriated, allocated and committed through internal USAID procedures. USAID shall not be liable for any costs incurred by applicants in the preparation and submission of an application. Any resulting award from this RFA will be administered in accordance with 22 CFR 226, applicable OMB Circulars, and applicable Standard Provisions.

Please inform USAID by e-mail if you have downloaded this RFA. Send notices to ajuico@usaid.gov. Subject line should read Notice of Interest and body should include physical address as well as e-mail return address. This will allow USAID to notify you should there be any revisions to the RFA. All correspondence relating to this document should include the following information:

1. Name of organization
2. Name of requestor
3. Phone number of requestor
4. Fax number of requestor
5. Internet address of requestor

Information regarding the USAID assistance process may be accessed via the internet at USAID's main website: <http://www.info.usaid.gov>. Click on 'Business and Procurement', then 'USAID Procurement Regulations (Handbooks)', then click 'Series 300: Acquisition and Assistance Agreement', then click '303 - Grants and Cooperative Agreements'.

This program is authorized in accordance with the Foreign Assistance Act of 1961, as amended, and the Federal Grants and Cooperative Agreements Act of 1977. Any resulting award from this RFA will be administered in accordance with 22 CFR 226, applicable OMB Circulars, and applicable Standard Provisions.

Any questions concerning this RFA must be submitted in writing to the undersigned Agreement Officer and to Mrs. Asuncion Juico, USAID/Indonesia, by e-mail to (tstephens@usaid.gov) and (ajuico@usaid.gov), or fax 62+21-3483-0222.

Sincerely,



Thomas M. Stephens
Agreement Officer
USAID/Indonesia

Attachment:

RFP No. Indonesia 04-021